GA23 Nomination Submission Guide

Guide on

Submission of Board Election Nomination for the 23rd General Assembly (GA23)

Submission of nomination for the Board of Governors election to the RSPO Secretariat must be done via the **online form**. All nominations must be submitted before **26 August 2026, at 5:00 PM (GMT+8)**. Please note that a strict policy will be enforced and the online form will be closed at **5:00 PM (GMT+8)**. Late submissions WILL NOT be considered.

Structure of Nomination Form

The online form consists of the following structure and guidance to fill in each of the sections. All fields are mandatory.

1 Membership Sector

Select the membership sector for the Board Election from the dropdown menu.

2 Principal Board Member & Alternate Board Member

Fill in the details of the principal and alternate board members by selecting the appropriate tabs.

a Name of organisation
Key in the organisation name and click the search button to select the right organisation from the search result.

b Name of nominee
Fill in the name of the nominee.

c Position in organisation
Fill in the nominee's position in the organisation.

d Email address
Fill in the nominee's email address.

e Telephone/Mobile number
Fill in the nominee's office or mobile number.

3 Summary of Nominee Profile

Provide a summary of the nominee's professional background.

4 Summary of Organisation Profile

Provide a summary of the organisation profile.

5 Upload Photo

Upload photo of the nominee (PNG, JPEG or GIF format). File must not exceed 1 MB.

6 Submitter information

If submission is done by the nominee, select copy and details will be auto-filled. If this is not a self nomination, details of submitters will need to be provided.

a Name of organisation
Key in organisation name and click the search button to select the right organisation from the search result.

b Name of submitter
Fill in your name.

c Position in organisation
Fill in your position in the organisation.

d Email address
Fill in your email address.

e Telephone/Mobile number
Fill in your office or mobile number.

*If you encountered any difficulties submitting the online form, please contact **ga@rspo.org** for assistance.*